



STATE OF HAWAII
DEPARTMENT OF EDUCATION
PRINCE JONAH KUHIO ELEMENTARY SCHOOL
2759 SOUTH KING STREET
HONOLULU, HAWAII 96826

August 5, 2022

For Your Immediate Attention

Dear Kuhio Ohana,

From time to time incidents between students will happen on our Kuhio Campus. When these occur, the school has specific procedures for the investigation and resolution of such incidents. If you are unsure if administration is aware of an incident reported to you by your child, you can contact Administration to report the incident.

If your child is involved in an incident on campus, the incident should be brought to the attention of the child's teacher/Administration/office personnel. Parents should **NEVER** approach/talk to/discipline **ANY** child about an incident that has happened on campus. Administration will conduct the investigation and administer discipline, if necessary. Administration will also contact the classroom teacher and parents of the children involved.

Any questions or concerns regarding incidents of school personnel or children should be brought **DIRECTLY** to Administration. **ONLY** the Administration has the authority to investigate and resolve such incidents.

We ask you for your understanding and cooperation for working together with Administration

Sincerely,

A handwritten signature in black ink, appearing to read "Lynn M. Kobayashi".

Lynn M. Kobayashi
Principal
Prince Jonah Kuhio Elementary